



**Minutes from the Steering Group Meeting
Wednesday 19th August 2020 - 5pm
Via Zoom**

In attendance

Lesley Cooper
Nicola Dyke
Pippa Harder
Emma Kyffin
Emma Schofield
David Vickers

Apologies

Sarah Coward

1 - Welcome and Introductions

As Nicola had been unable to attend the July meeting, introductions from the group and a little about their backgrounds were given. An overview of the relationship between Citizens Advice Rotherham and Healthwatch was also given.

2 - Minutes of the previous meeting

Were agreed as a true record

3 - Appointment of Chair

Nicola Dyke was appointed as Chair of the Steering Group.

4 - Priorities

The group discussed at length what should be the Healthwatch priorities for the rest of the year 2020/21. Our contract with RMBC includes producing 4 reports per year. The group decided that Flu vaccinations and winter pressures were something that we could pick up on during the normal course of our work - planning for this was well underway within the CCG and PCN's. The group agreed that the priorities we would concentrate on would be;

- Mental health issues arising as a result of Covid-19

- Changes made to healthcare services during Covid-19, what has worked and what hasn't
- Adult Social Care

Within each of the priorities we will look at what impact they have on our BAME communities.

5 - Update on the service

Lesley/Emma updated the group on the progress made during the month which included appointing 2 new members of staff - Sonia Hussain will join us as our new Engagement Officer and Sarah Gandee will join us as the Information and Campaigns Officer both will start on the 5th October 2020. We are also promoting the #BecauseWeAllCare campaign which is being jointly run between Healthwatch England and the CQC. The campaign will run for approximately one year and take on different aspects during that time - the current run is looking at discharge from hospital during the pandemic. We have been directing residents to the national survey via our social media (we will be fed the local results at the end of Aug) alongside this we have been collecting case studies from Rotherham residents and this will enable us to produce a report during September 2020.

6 - Any other business

David mentioned the Patient Participation Group would be holding their quarterly meeting via Zoom during September and asked if Healthwatch would be represented? Lesley has attended the PPG in the past but unfortunately it would be on annual leave for the September one - David and Pippa will both be attending and will report back at the next Steering Group Meeting.

Steering group members wished to take a lead on certain work areas in which they have expertise or particular interest. It was agreed that this would be welcome and accommodated.

Agreed that rather than having non voting representation from Citizens Advice Rotherham (CARD) on the Steering Group, Nicola will meet periodically with the CARD Chair of trustees.

6 - Time and date of the next meeting

Wednesday 16th September 2020 at 5pm via Zoom.

Meeting closed at 6pm